

**RAJIV GANDHI UNIVERSITY  
RON HILLS: DOIMUKH**

No.ST-157/Mass Com/ 2014 (Vol –II)

Dated 09<sup>th</sup> October, 2019

**Notice Inviting Quotation**

Sealed quotations are hereby invited from the prospective suppliers for supply of the following media equipments required for the Department of Mass Communications, Rajiv Gandhi University, Rono Hills, Doimukh as per details shown below with the following terms and conditions:

SL. No.	items	Detailed Specification	Make/Model	Quantity
1	Recorder	Handheld Audio Recorder	ZOOM H4N PRO	1
2	Microphone	1. Rode NTG3 Condenser Shotgun Microphone with Storage Cylinder, Silver  2. Rode NTG4PLUS Shotgun Microphone	Rode	2
3	Lapel Mic	1. Sennheiser EW 112P G4 Camera-Mount Wireless Omni Lavalier Microphone System (A: 516 to 558 MHz)  2. AHUJA Tie Clip Collar Mic Lapel for Canon EOS DSLR 600D 6D 7D 650D 700D 60D 5D - 3.5mm	Sennheiser  AHUJA	2
4	Tripod	1. Vanguard CX203AP Espod Tripod Aluminum  2. Manfrotto 504HD Head w/546B 2-Stage Aluminum Tripod System with legs	Vanguard  Manfrotto	2
5	Projector	Epson EB-U05 V11H841040 Full HD Projector (White)	Epson	1
6	DSLR	1. Canon EOS 200D II 24.1MP Digital SLR Camera + EF-S 18-55mm is STM Lens + EF-S 55-250mm is STM Lens (Black) 2. Canon EOS 80D 24.2MP Digital SLR Camera (Black) + EF-S 18-55mm STM Lens Kit + Memory card	Canon	2

## **Terms and conditions:**

1. **Bid security/Earnest money of Rs.10,000/- (Rupees ten thousand)** only shall be submitted in the form of an account payee demand draft favoring the Registrar, Rajiv Gandhi University, Payable at SBI Itanagar/Naharlagun or Bank of Baroda Itanagar/Naharlagun. The Bidders shall also make online payment of EMD/ Bid security to the University account Number **880201010000951, IFSC code: VIJB0008802, Bank Name: Vijaya Bank (Now bank of Baroda), Arunachal University branch, Rajiv Gandhi University campus, Doimukh, Arunachal Pradesh and submit documents in support of online payment along with the quotations.** The Small Scale units are exempted from payment of EMD provided they enclose the proof of their exemption Certificate issued by the competent authority
2. The EMD/ Bid securities of the unsuccessful bidders will be returned to them latest by 30<sup>th</sup> October 2019.
3. The rate quoted shall be inclusive of all charges/Taxes (i.e. packaging, forwarding, freight, installation and all other incidental charges) and F.O.R at Rajiv Gandhi University campus, Rono Hills, Doimukh. The quoted rate should be valid for the current financial year.
4. Sealed quotation should be submitted to **Prof. Kesang Degi, Department of Education, Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh, PIN- 791112.** Envelope should bear the inscription **Quotation for media equipments.**
5. The bidder should quote the rates of instruments with model number, its detailed specifications etc. quotations not adhering to the specifications will be out rightly rejected.
6. The bidder must enclose the authorized dealership certificate relevant to items the bidder is quoting for.
7. Rajiv Gandhi University reserves the right to accept or reject any bid or cancel the tender proceedings without assigning any reason whatsoever.
8. **Only the registered firms under GST are eligible for Bidding.** Registration Certificate indicating also the GST number of the firm must be clearly mentioned in the quotation. Quotationer's are requested to enclose a self attested copy of their valid certificate of PAN card, and trading license with their tender. Income Tax and other Taxes as applicable shall be deducted from the bills as per the instructions of the Government. (Income tax @ 2 %.). **The Xerox copies of GST and PAN card is mandatory.**
9. Warranty: The supplier has to provide a minimum 1 (one) year comprehensive free warranty for the equipments.
10. No payment will be made for unsatisfactory supply.
11. Last date of submission of quotations is on **22<sup>nd</sup> October, 2019 up to 3.00 p.m. The firms who have submitted the Quotations in response to our earlier notice need not submit again.**
12. The Bills shall be preferred in the name of Registrar, Rajiv Gandhi University, Doimukh.
13. The competent authority of this University reserves the right to accept or reject any or all quotations without assigning any reason.
14. Payments terms: 100% payment will be made within 10 (ten) days on the date of successful supply or installation as per specification. No advance payment will be made.
15. The EMD will be released subject to providing Bank Guarantee towards performance Security for 10 % of the total cost of the equipments to cover the warranty period.

Sd/-  
Registrar,  
Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh.