



RAJIV GANDHI UNIVERSITY
(A Central University)
Rono Hills, Doimukh - 791112
Arunachal Pradesh

No.EG-433/2013/ACS

Dated the 17th May'2017

ADVERTISEMENT

Rajiv Gandhi University is going to appoint 2 (two) Data Entry Operator (DEO) having B.Com, PGDCA & 1 year course in Tally on contractual basis. The last date for submission of application is 21st June'2017. For detail log on to www.rgu.ac.in

Sd/-
Registrar

Memo No.EG-433/2013/ACS/202

Dated the 26th May'2017

Copy to :

1. PS to Vice-Chancellor for information.
2. The Assistant Registrar (Bill & DDO) for information.
3. The Advertisement Manager, Arunachal Times, Bank Tinali, Itanagar with a request to publish the advertisement in their esteemed daily in one single issue and submit the bill in duplicate for payment from this end please.
4. All the Notice Board.
5. Order book.
6. Office copy.


Registrar



RAJIV GANDHI UNIVERSITY
(A Central University)
Rono Hills, Doimukh - 791112
Arunachal Pradesh

No.EG-433/2013/ACS

Dated the 17th May'2017

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Rajiv Gandhi University is going to appoint 2 (two) Data Entry Operator (DEO) in the consolidated remuneration of ₹ 13,163/- p.m. purely on contractual and requirement basis for a period of 6 (six) months initially. The engagement is likely to be extended further on requirement and on assessment of person engage to the post.

The interested candidate possessing Bachelor in Commerce having completed PGDCA and 1 (one) year Tally course may apply in the prescribed form along with 2 (two) copy of recent passport size photograph and self attested documents completed in all respect to the Registrar, Rajiv Gandhi University, Rono Hills, Doimukh – 791112, on or before 21st June'2017 upto 5.00 p.m. Application received after last date shall be summarily rejected.

Sd/-
Registrar

Memo No.EG-433/2013/ACS /202

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2. The Assistant Registrar (Bill & DDO) for information
3. The Advertisement Manager, Arunachal Times, Bank Tinali, Itanagar with a request to publish the advertisement in their esteemed daily in one single issue and submit the bill in duplicate for payment from this end please.
4. The Senior System Analyst for information with a request to upload the advertisement in the website of the University.
5. All the Notice Board.
6. Order book.
7. Office copy.


Registrar



To
The Registrar,
Rajiv Gandhi University
Rono Hills, Doimukh

2 recent
passport
size
photograph

AN APPLICATION FORM FOR THE POST OF DATA ENTRY OPERATOR

1.	Name of the Applicant (IN BLOCK LETTERS)						
2.	Father's name						
3.	Telephone/Mobile number						
4.	Date of Birth in Christian era & Age on 21 st June'2017						DoB..... Age.....
6.	Present address for correspondence						
7.	Permanent Home address						
9.	Academic Qualification (Please attach attested copies of certificate) :						
	Sl. No.	Examination passed	Division with % of marks	Subject	Year of passing	Board/Univer sity	Distinction achieved, if any
	1.						
	2.						
	3.						
10.	Whether belong to: (Please attach self attested copy of Certificate)			SC/ST/OBC/General			
11.	Work Experience in the field, if any			:			
12.	Technical Qualification or other qualification (if any)			:			
13.	Details of enclosures sent with the application			:			

I certify that the above information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment in Rajiv Gandhi University, Rono Hills: Doimukh, Arunachal Pradesh.

Date:

Signature of the Applicant
Name :