

MINUTES OF THE MEETING OF IQAC HELD ON 5TH MARCH 2020

A meeting of IQAC was held in the office of the Pro Vice Chancellor, IQAC on 5th March 2020 at 3:00 p.m. under the Chairmanship of Prof. A. Mitra, Pro Vice Chancellor to discuss about the progress of the various activities of the NAAC preparation. The following members were present in the meeting.

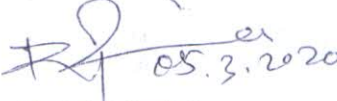
1. Prof. A. Mitra, – Pro Vice Chancellor
2. Prof. R.C. Parida, Director IQAC
3. Prof. R.K. Singh, Dept. of Botany - Member
4. Prof. Utpal Bhattacharjee, Department of CSE – Member
5. Prof. Sanjeev Kumar, Dept. of Physics - Member
6. Prof. Sumpam Tangiang, Department of Botany – Member
7. Prof. Oken Lego, Department of Hindi – Member
8. Dr. Rajesh Chakrabarty, Department of Chemistry – Member
9. Dr. Gibji Nimasow, Dept. of Geography - Member
10. Dr. Sunil Nandi, Department of Commerce – Member
11. Dr. Sambhu Prasad, Department of Physical Education – Member
12. Dr. Firos A. , Dept. of CSE – Member
13. Dr. David Pertin, Jt. Registrar (Aca. & Conf.) – Member

At the outset, the Director welcomed all the members and he briefly highlighted the scope and objectives of the meeting.

The Director IQAC apprised the members on the progress of various activities as proposed / suggestion during the visit of Academic and Administrative Audit team and also discussed about action needed to be taken for timely completion of NAAC Self Study Report (SSR). The proceedings are follows;

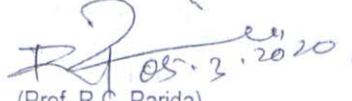
1. The members were apprised about the IIQA submission to NAAC for Assessment and compliance of NAAC observations.
2. The esteemed PVC observed some members are not attending IQAC meeting.
3. Appointment of Departmental IQAC Coordinator from every department for SSR compilation.
4. Mentor-mentee system adopted by every department for uploading the data for SSR of the University for NAAC Accreditation
5. Student Feedback system (Departmental Coordinator through Google form departmental feedback regarding course etc.). IQAC coordinator should be informed about the student appraisal form.
6. Presentation before final NAAC visit (for Academic Dept. & Administrative branches) should be done by the respective heads of the Department / Directors / Offices of the Branches to a high level team.
7. University Alumni Association should get registered.
8. Regarding submission of progression / status of SSR preparation and NAAC Accreditation (to HVC), Weekly report are to be presented by SSR Committee and another report (University Infrastructure etc.) from Prof. Ashan Riddi, Director, IDE.
9. Data for the Academic year 2019-2020 an also be incorporated in SSR, as observed by AAA.
10. All the Heads and Directors, Branch heads would get both hard and soft copy of AAA reports, departmental feedback from AAA and NAAC Peer Team observation (2015) for perusal and necessary action.

The meeting ended with a vote of thanks from the Director, IQAC.


(Prof. R.C. Parida)
Director, IQAC

Copy to:

1. The PS to Vice-Chancellor, RGU for information please
2. The PA to Registrar, RGU for information please
3. The Director IQAC for information and necessary action
4. All the concerned members
5. Office copy.


(Prof. R.C. Parida)